

**THE STATE OF TEXAS**

**COUNTY OF COKE**

On this, the 25<sup>th</sup> day of August, 2025, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in their usual meeting place thereof, the courthouse in Robert Lee.

The meeting opened with the pledge to the flag, and prayer was offered by Keith Fletcher.

Judge Spain announced the presence of a quorum with all members of the Court being in attendance.

**PUBLIC HEARING FOR COMMENTS REGARDING THE 2025-2026  
PROPOSED BUDGET FOR COKE COUNTY**

The public hearing opened at 9:00 a.m. County Auditor Mike Knittel presented the proposed budget for FY 2025/2026, highlighting their office's issues with the software company in regard to payments. Judge Spain complimented all department heads on their dedication to their budget preparations. Commissioner Waggonner noted that she was missing her extra labor lines in pcts. 1 and 3, and requested that be corrected adding \$5,000 to those lines. There were no comments from the public. See attached sign-in sheet.

**CLOSE PUBLIC HEARING**

Judge Spain closed the public hearing at 9:12 a.m.

On this, the 25<sup>th</sup> day of August, 2025, at 9:12 a.m., the Honorable Commissioners' Court met in regular session in their usual meeting place thereof, the courthouse in Robert Lee.

Judge Spain announced the presence of a quorum with all members of the Court being in attendance.

**PUBLIC HEARING FOR COMMENTS REGARDING THE 2025-2026  
PROPOSED TAX RATE FOR COKE COUNTY**

The public hearing opened at 9:12 a.m. Judge Spain presented the proposed general tax rate at \$.407150 per \$100.00 valuation. Judge Spain also spoke to the court regarding the Road and Bridge tax rate and the possibility of being able to go up next fiscal year. Tax Assessor Collector Gina Williams will look into this. There were no comments from the public. See attached sign-in sheet.

**CLOSE PUBLIC HEARING**

Judge Spain closed the public hearing at 9:18 a.m.

and Jennifer Burdett, Clerk, when the following proceedings were had, to-wit;

Judge Spain announced the presence of a quorum.

**CONSIDER AND TAKE APPROPRIATE ACTION ON ANY CHANGES TO THE  
2025-2026 FISCAL YEAR BUDGET**

Commissioner Chisholm moved to approve the changes to the 2025-2026 budget to the extra labor lines in road and bridge. The motion was seconded by Commissioner Waggoner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION ON THE ORDER TO ADOPT  
THE OVERALL PROPERTY TAX RATE OF 0.407150/\$100 VALUATION,  
WHICH IS AN INCREASE OF 4.34% FOR THE 2025-2026 BUDGET**

Commissioner Chisholm moved to approve the overall property tax rate be increased by the adoption of a tax rate of 0.407150/\$100 valuation, which is effectively a 4.34% increase in the tax rate for the fiscal year 2025-2026 budget. The motion was seconded by Commissioner Robertson. Motion carried. A roll call vote was taken with all members of the court in favor.

**CONSIDER AND TAKE APPROPRIATE ACTION ON ADOPTING THE  
GENERAL TAX RATE OF 0.313350/\$100 VALUATION FOR THE 2025-2026  
BUDGET**

Commissioner Waggoner moved to adopt the General tax rate of 0.313350/\$100 valuation for the fiscal year 2025-2026 budget. The motion was seconded by Commissioner Chisholm. Motion carried. A roll call vote was taken with all members of the court in favor.

**CONSIDER AND TAKE APPROPRIATE ACTION ON ADOPTING THE ROAD  
AND BRIDGE TAX RATE OF 0.093800/\$100 VALUATION FOR THE 2025-  
2026 BUDGET**

Commissioner Robertson moved to adopt the Road and Bridge tax rate of 0.093800/\$100 valuation for the fiscal year 2025-2026 budget. The motion was seconded by Commissioner Waggoner. Motion carried. A roll call vote was taken with all members of the court in favor.

**CONSIDER AND TAKE APPROPRIATE ACTION ON ADOPTING THE 2025-  
2026 GENERAL BUDGET**

Commissioner Waggoner moved to adopt the General Budget for the fiscal year 2025-2026. The motion was seconded by Commissioner Chisholm. Motion carried. See attachment. A roll call vote was taken with all members of the court in favor.

**CONSIDER AND TAKE APPROPRIATE ACTION ON ADOPTING THE 2025-  
2026 ROAD AND BRIDGE BUDGET**

Commissioner Chisholm moved to adopt the Road and Bridge budget for

motion was seconded by Commissioner Waggoner. Motion carried. A roll call vote was taken with all members of the court in favor.

### **CONSENT AGENDA**

Commissioner Waggoner made a motion to approve the Consent Agenda as presented, which includes the minutes from August 11<sup>th</sup>, 2025, payment of bills, and a \$50.00 donation from John Organ made to the Coke County Senior Centers. The motion was seconded by Commissioner Chisholm. Motion carried. See attachments.

### **BURN BAN**

No action taken. Burn Ban remains on.

### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE COUNTY**

Commissioner Chisholm moved to approve the extension of the Wildfire Disaster Declaration through September 8<sup>th</sup>, 2025, for Coke County. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

### **CONSIDER AND TAKE APPROPRIATE ACTION ON THE TREASURER'S REPORT**

Commissioner Chisholm moved to approve the Treasurer's Report as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION OF COKE COUNTY DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH AND SAFETY EMERGENCY**

Commissioner Chisholm moved to approve the extension of the Coke County Declaration of Local Disaster for Public Health and Safety Emergency through September 8<sup>th</sup>, 2025. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL FOR 6 DRIVEWAY ENTRANCES FOR BNB TENNYSON SOLAR**

Commissioner Chisholm moved to approve 6 driveway entrances between Sayner Lane and Tennyson Road for BNB Tennyson Solar. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING**

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
APPROVAL FOR BORING UNDER SAYNER LANE FOR ELECTRICAL  
CONNECTIVITY FOR BNB TENNYSON SOLAR**

Commissioner Chisholm moved to approve boring under Sayner Lane for electrical connectivity for BNB Tennyson Solar. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION APPROVING  
APPOINTMENTS OF POLL WORKERS FOR COKE COUNTY FOR  
ONE-YEAR TERMS**

Judge Spain moved to approve appointments of poll workers for Coke County for one-year terms. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING AN  
EXTENSION OF THE COMMERCIAL BASE CONTRACT WITH CSA  
MATERIALS (DELIVERY POINT CHARGE ONLY)**

Commissioner Chisholm moved to approve an extension of the commercial base contract with CSA Materials (delivery point charge only). The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
ENGAGEMENT LETTER FOR THE COKE COUNTY AUDIT FOR THE YEAR  
ENDING ON SEPTEMBER 30<sup>TH</sup>, 2025 WITH ECKERT & COMPANY**

Commissioner Chisholm moved to approve an engagement letter for the Coke County Audit for the year ending on September 30<sup>th</sup>, 2025 with Eckert & Company. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE  
INTERLOCAL AGREEMENT BETWEEN THE COUNTY AND CONCHO  
VALLEY TRANSIT FOR TRANSPORTATION SERVICES**

Commissioner Waggoner moved to approve the Interlocal Agreement between the County and Concho Valley Transit for transportation services. The motion was seconded by Commissioner Webb. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE  
PURCHASE OF A SOUND SYSTEM FOR THE BRONTE COMMUNITY  
CENTER**

Commissioner Chisholm moved to approve the purchase of a sound system for the Bronte Community Center for \$200.00 which will be paid

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL/  
DENIAL OF ALLOWING THE ROBERT LEE HIGH SCHOOL VARSITY  
AND JUNIOR VARSITY FOOTBALL PLAYERS USE OF THE RL REC HALL  
AND RL PAVILION ON TUESDAY EVENINGS FOR TEAM DINNERS**

Commissioner Waggonner moved to approve the Robert Lee High School Varsity and Junior Varsity football players use of the RL Rec Hall and RL Pavillion on Tuesday evenings for team dinners. The motion was seconded by Commissioner Chisholm. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING  
RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW HIRES, ETC.**

None. No action taken.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING  
BUDGET AMENDMENTS AND LINE- ITEM ADJUSTMENTS**

Commissioner Chisholm moved to approve the budget amendments and line-item adjustments as presented. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**REPORTS**

Commissioner Chisholm reported to the court that the Grand Re-Opening of the Bronte Community Center was a success with a great turnout, raising enough donations to cover the cost of xeriscape. Commissioner Chisholm also reported that the Senior Citizen Center is nearing completion. Judge Spain announced that the Coke County Food Distribution will take place on Tuesday, August 26<sup>th</sup>, 2025 at The Depot in Bronte, Texas, starting at 10:00 a.m. with Commissioner Webb and Commissioner Waggonner in charge. Commissioner Waggonner reports that the road hands will be working on Mountain Road for two more weeks before moving on to Walnut Road. Coke County Treasurer Staphanie Samaniego reminds the Court that Liberty National will be set up in the Commissioners Courtroom on Tuesday, August 26<sup>th</sup>, from 8:30 a.m. until 4:00 p.m. for their open annual enrollment.

Judge Spain adjourned the meeting at 10:12 A.M.

As per HB 2931, Section 4:

**I, Jennifer Burdett, County Clerk of Coke County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on August 25<sup>th</sup>, 2025.**